



## **SWCRN TAM Conference Scholarship Rules**

These rules have been developed and modified by the TAM Awards Committee and approved by the TAM Board of Directors.

### **Annual Scholarships**

Each year, from the Southwest Conflict Resolution Network (SWCRN) Scholarship Proceeds and until such funds are exhausted, TAM will award up to two (2) conference scholarships equal to the value of one TAM Conference Early Bird Member Registration, one night's stay at the conference hotel (room and tax only), and one year of TAM membership dues.

### **Eligibility Requirements**

To apply for the TAM Conference Scholarship, an individual must meet the following criteria:

1. Be a current Candidate for TAM Membership or Friend of TAM in good standing (excluding TAM board members and committee chairs)
2. Have not received a TAM scholarship previously
3. Have no organizational support or reimbursement to attend the conference from other sources
4. Be a new mediator (have taken the 40-hour basic mediation training within the past three years)
5. Demonstrate need

### **Applications**

Applications shall be distributed to the TAM mailing list and posted on the TAM website and shall be open for a minimum of two weeks. Such applications will request:

- Contact and demographic information
- Date of 40-hour basic mediation training and name of training entity and/or trainer
- Statement about career and learning objectives
- Summary of volunteer work
- Budgetary issues that impact the applicant's ability to attend the conference
- A statement of support or recommendation from a trainer, co-worker, current or former supervisor, professor, volunteer colleague, or other professional contact

### **Selection of Scholarship Recipients**

The selection is based on merit and need, in an objective and nondiscriminatory manner, and the scholarship is open to enough individuals to be considered a charitable class in compliance with IRS regulations.

To further ensure compliance with IRS regulations and fairness, the TAM Board shall oversee the activities of soliciting and selecting the recipient(s) of the scholarships. The TAM Awards Committee will select the recipient(s) and members of the committee will not be in a position to receive private benefit, directly or indirectly, if certain potential applicants are selected over others.

### **Awarding of Scholarship Proceeds**

Scholarship proceeds shall not be distributed directly to the recipient(s). TAM shall utilize SWCRN scholarship monies to fund an agreement with each recipient to provide the following:

1. Waive the TAM Conference Registration Fee and Friend of TAM or Candidate for Membership dues for one year.
2. Apply one night's lodging and associated taxes at the conference hotel to the Master Account.

### **Recipient Notification**

Recipients will be selected and notified no less than thirty (30) days before the annual conference. If the recipient cannot attend, an alternate will be selected from among eligible entries. If a recipient fails to claim the scholarship within ten (10) days after notification, an alternate recipient may be selected.

### **Additional Information, Terms, and Conditions**

- All scholarships are non-transferable. Prizes/awards obtained from other TAM door prizes or drawings that cover conference registrations fees may not be used in conjunction with the TAM Conference Scholarship.
- Recipient agrees that TAM shall not be responsible for any damages, costs, expenses, or fees that are not expressly provided for herein.